

City of Pacific Grove



MASTER FEE SCHEDULE FISCAL YEAR 2020-21

Adopted June 3, 2020 - Effective July 1, 2020

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ACCT #	GENERAL ADMINISTRATION	F/Y 20-21 Fees
	The City may bill for special services, such as support for special events, cleanup of hazardous materials spills, protection of public property and public safety due to unusual events. Billings may be waived or reduced by action of the City Manager.	Based on total actual direct and indirect costs
01-4406	Document Photocopy and Report Fees (Soft or Hard) (per page)	\$0.25
01-4406	Digital Production - CD, DVD, Flash drives for PRA information requests and presentations at meetings by the public (City will not allow the use of flash drives provided by the public for reasons of virus protection)	Actual Cost
01-4406	Notary fees (per signature)	
	* Unless otherwise specified in Government Code § 8211	\$15.00 per signature
01-4513	Returned check processing (per item)	\$25
01-4534	Credit Card Payment Processing Fee	
	\$1.00 - \$50.00	\$2
	\$51.00 - \$100.00	\$3
	\$101.00 - \$200.00	\$5
	\$201.00 - and up @ 4% of charged amount	4% of charged amount
	Transient Occupancy Taxes may not be charged on a credit card	
01-4406	Copy of Annual Budget or Annual Financial Report	Actual Costs
01-4121	Business License Administration Fee, per License	
	If paid by August 1 (on time payment/standard)	\$21
	If paid after August 1 (late payment)	\$46
01-4674	City Hall Facility Rental Fees:	
	Security Deposit (SECURITY)	\$63
	Clean-up Fee	Actual Costs
	Special Audio Visual Equipment Use Deposit	\$251
	Council Chambers – first four hours of use	\$132
	per hour after four hours	\$33
	Forest Avenue Conference Room – first four hours	\$52
	per hour after four hours	\$13
	City Manager Conference Room – first four hours	\$105
	per hour after four hours	\$27
01-4516	Fuel sales to outside agencies	Cost + 10%
	Water entitlement rights - Per Acre Foot Per Year	\$250,000 AFY
	Water entitlement rights - Per one tenth (.10) Acre Foot Per Year	\$25,000 per .10 AFY
	Water entitlement rights application processing fee	\$433
	Tobacco Retailer License	\$384

ACCT #	GENERAL ADMINISTRATION	F/Y 20-21 Fees
	FILMING FEES	
	Use of Public Areas for Motion Picture and Still Photography Productions (PGMC §16.64.030), Daily Fee Calculated for 100% Cost Recovery and Approved by the Administrative Services Director (May be reduced not more than 50% with City Manager approval)	
	Minor Film Permit This is a permit would primarily apply to still photography and really minor filming applications such as little or no crew. This type of permit typically would only require review from Police Personnel with little to minimal involvement from other departments.	\$145
	Mid-Level Film Permit This is a permit that would primarily apply to a major photoshoot or minor commercial filming application. It would require coordination between Police Personnel and Parks and Recreation staff for use of City property.	\$492
	Major Film Permit This is a permit that would primarily apply to a major commercial filming - Movies or Television shows. It could be productions that would require building stages, sites with unique environmental or location conditions; or crews with crews of 30 or more personnel. This type of application review would require significant review and input from a variety of City staff, including Police, Fire, Parks and Recreation, and Public Works.	\$801
	Land Lease for Filming (Fee subject to negotiation; fee study and recommended baseline amounts are provided for reference, parking lots may be charged by space)	.15 / square foot per hour
	The City Manager may decrease fees set forth in this schedule if s/he determines that the cost of providing a particular service will be substantially less than the normal cost of such service or if programs or services are reduced.	
	The City may, at its discretion, choose to apply a late payment fee to outstanding amounts due to the City that remain unpaid thirty days after the due date. The penalty will be set at 10% of the amount owed, but no less than \$25.	Min. \$25

ACCT #	CITY CLERK	F/Y 20-21 Fees
01-4406	CLERK CERTIFICATION	
	Certification of Pacific Grove Residency and or Proof of Life, per person	\$15 per signature
	Certification of Documents (Per document)	\$15
01-4406	PUBLIC RECORDS	
	Copies standard 8.5" x 11", black and white (ordinances, resolutions, campaign finance and economic statements)	0.10 per page
01-4513	ELECTIONS	
	Under certain circumstances, the City must collect fees as prescribed by other governing bodies, such as the Fair Political Practices Commission (FPPC). The City has no control over these fees.	
	Nomination Papers Filing Fee (EC Section 10228)	\$25
	Candidates Statement Filing	Set by County
	Intent to File Initiative (EC Section 9202(b))	\$200
	Late filing fee per late day (As set forth by State)	\$10
01-4513	MISCELLANEOUS	
	Administrative Records (Compilation/Creation)	Actual Costs
	Appeal Fee (Beautification, Traffic Commission, all others not listed elsewhere)	\$42
	Annual Subscription Service: Agenda and Minutes	\$28
	Agenda only	-

ACCT. #	EL CARMELO CEMETERY	F/Y 20-21 Fees
75-4481	CEMETERY SITE SALES	
	Single Burial Site, Adult	\$4,527
	Single Burial Site, Child	\$2,266
	Double Garden Crypt-In Ground	\$7,843
	Urn Garden, Double-In Ground	\$3,383
	Urn Garden, Single-In Ground	\$2,118
	Urn Sites, Other than Urn Garden	\$2,294
	Urn Sites–Double Other than Urn Garden	\$3,762
	Urn Sites - Triple	\$4,043
	Columbarium Niche (1-4 urns)	\$7,519
75-4482	Unit 1 – Mausoleum Single Niche	\$2,997
	Unit 1 – Mausoleum Double Niche	\$5,874
	Unit 1 – Mausoleum Single Crypt	\$14,157
	Unit 2 – Mausoleum Double Niche	\$5,874
	Unit 2 – Mausoleum Single Crypt	\$14,156
	Unit 2- Mausoleum Double Crypt	\$25,972
	Unit 2- Mausoleum Memorial Garden – per urn	\$309
75-4481	New Columbarium (1 - 4 urns)	\$7,519
75-4481	Memorial Wall Plaque Site	\$66
86-4480	ENDOWMENT CARE	
	Burial Site, Adult	\$1,072
	Burial Site, Child	\$550
	Double Garden Crypt	\$1,072
	Urn Garden, Double	\$660
	Urn Garden, Single	\$589
	Urn Sites, Other than Urn Garden (In Ground, per Urn)	\$589
	Urn Sites, Double - Other Than Urn Garden	\$660
	Urn Sites - Triple	\$1,072
	Columbarium Niche	\$720
	Mausoleum Single Niche	\$660
	Double Niche	\$720
	Unit 2- Mausoleum Memorial Garden	\$121
	Mausoleum Crypt	\$720

ACCT. #	EL CARMELO CEMETERY	F/Y 20-21 Fees
75-4484	LABOR CHARGES	
	Grounds Maintenance - One Time Fee Excluding Memorial Garden Sites and Child Sites	\$1,100
	Grounds Maintenance - One Time Fee for Memorial Garden Sites	\$275
	Grounds Maintenance - One Time Fee for Child Sites	\$550
	Open/Close Burial Site, Adult	\$1,878
	Open/Close Burial Site, Child	\$934
	Open/Close Double Garden Crypt (1st opening)	\$1,747
	Open/Close Double Garden Crypt (subsequent opening)	\$1,616
	Set In-Ground Marker	\$528
	Set In-Ground Marker with Border	\$790
	Set In-Ground Urn and Marker	\$804
	Set In-Ground Urn and Marker with Border	\$999
	Set or Remove In-Ground Vase	\$160
	Set In-Ground Vase with Border	\$355
	Add border to marker after original placement	\$519
	Add border to vase after original placement	\$388
	Remove In-Ground Urn & Marker or In-Ground Urn & marker with Border	\$258
	Remove In-Ground Marker or In-Ground Marker with Border	\$318
	Open Mausoleum Niche Unit 1 for inurnment	\$934
	Place plaque or vase on Unit 1 Mausoleum Niche at inurnment	\$195
	Place/Remove plaque or vase on Unit 1 Mausoleum Niche after inurnment	\$519
	Replace Vase Holder (Unit 1 Niche & Columbarium) - vase holder cost plus one & one-half hour labor	\$224 + Vase Pkg
	Remove Urn - Unit 1 Niche	\$258
	Open Mausoleum Niche Unit 2 for inurnment	\$739
	Place plaque or vase on Unit 2 Mausoleum Niche at inurnment	\$229
	Place/Remove plaque or vase on Unit 2 Mausoleum Niche after inurnment	\$420
	Replace Vase Holder (Unit 2 Niche, New Columbarium) – vase holder cost plus one hour labor	\$160 + Vase Pkg
	Remove Urn - Unit 2 Niche	\$258
	Open Columbarium Niche to Place Urn	\$1,066
	Place/Remove Plaque or Vase on Columbarium niche at Inurnment	\$130

ACCT. #	EL CARMELO CEMETERY	F/Y 20-21 Fees
	Place Plaque or Vase on Columbarium niche after Inurnment	\$584
	Remove Urn - Columbarium Niche	\$290
	Open New Columbarium Niche to Place Urn	\$609
	Place Plaque or Vase on New Columbarium niche	\$160
	Remove plaque or urn from New Columbarium niche	\$160
	Open Mausoleum Crypt for inurnment	\$870
	Open Mausoleum Crypt for burial	\$1,392
75-4484	LABOR CHARGES	
	Open Underground Unit 2 Mausoleum Crypt for Burial	\$1,654
	Place Plaque or Vase on Mausoleum Unit 1 Crypt at Burial	\$195
	Place Plaque or Vase on Mausoleum Unit 1 Crypt other than at Burial	\$420
	Place plaque or vase on Mausoleum Unit 2 Crypt at Burial	\$130
	Place Plaque or Vase on Mausoleum Unit 2 Crypt after Burial	\$566
	Open Memorial Garden Site (place urn)	\$462
	Place Plaque on Memorial Garden Site/Memorial Wall	\$160
	Remove Urn from Memorial Garden Site	\$355
	Remove Plaque from Memorial Garden Site/Memorial Wall	\$420
	Remove Niche/Crypt Slug	\$290
	Replace Cracked Mausoleum Granite Plate (Unit 1)	\$160 + Plate Cost
	Place Cameos	\$160 Per Hour
	Marker Rubbing	\$113 Per Hour
	Disinter Casket, Double Garden Crypt (lower level)	\$1,398
	Disinter Casket, Double Garden Crypt (upper level)	\$1,261
	Disinter In-Ground Casket, Child	\$870
	Disinter In-Ground Casket, Adult	\$1,261
	Pallbearers – weekdays only	\$276
	Saturday Service (4-hour minimum at overtime rate)	\$551
	Hourly Rate (2-hour minimum)	\$84 Per hour, per staff person - Minimum 2 staff for 2 hours (\$336)
	Overtime Hourly Rate (2-hour minimum)	\$92.50 Per hour per staff person - Minimum 2 staff for 2 hours (\$370)

ACCT. #	EL CARMELO CEMETERY	F/Y 20-21 Fees
75-4481	DEED PROCESSING	
	Deed Fee	\$228
	Replacement Deed Fee	\$34
	Deed Transfers, Document Processing Fee	\$228
	CA Disposition of Human Remain permit fee	\$12
	Endowment transfer fee: Upon transfer, the party transferring deed shall pay the difference between the endowment care rate paid with initial deed and the current endowment care rate.	
	Grounds Maintenance One-Time Fee. Upon transfer, the new site owner shall pay the one-time Grounds Maintenance Fee based on the type of burial site.	
75-4481	PRODUCTS	
	Adult Liner, Single	At Cost
	Liner, Double Garden Crypt (taxable portion) (Pre-set – charge sales tax only)	At Cost
	Child Liner, Single	At Cost
	Vase Package – in-ground	At Cost
	Vase Package – Columbarium	At Cost
	Vase Package – Mausoleum Unit 1	At Cost
	Vase Package B58– Mausoleum Unit 2 crypts	At Cost
	Vase Package – Mausoleum Unit 2 niches	At Cost
	Vase Package – New Columbarium	At Cost
	Vase Holder - In-Ground	At Cost
	Vase Insert - In Ground	At Cost
(1) The City Manager has the ability to approve a 10% resident discount on Cemetery Site sales only for a specified period of time during the year. This discount would be included in an advertisement and designed to assist with advance planning.		

ACCT. #	COMMUNITY DEVELOPMENT	F/Y 20-21 Fees
01-4413	GENERAL PLAN AND ZONING AMENDMENTS	
	General Plan Amendment (Actual Cost – Minimum fee plus hourly fee)	\$5,187
	General Plan Update	5% of permit fee
	Zoning Ordinance Amendment (Actual Cost – Minimum fee plus hourly fee)	\$2,590
01-4401	SUBDIVISIONS	
	Tentative Tract Map - Base	\$2,347
		\$284
	Final Tract Map - Base + Recording Fee	\$2,347
	Final Tract Map - Per Lot	\$363
	Lot Line Adjustment	\$1,936
	Final Parcel Map (plus recording fees)	\$2,051
	Tentative Parcel Map - Base	\$2,051
	Lot Mergers	\$1,950
	Certificate of Compliance (Min. fee plus hourly fee if more than 12 hours required plus applicable attorney fees)	\$1,904
01-4407	ENVIRONMENTAL REVIEW	
	Environmental Impact Report (EIR) - This represents a deposit for staffing time for a full EIR. All staff time will be charged at the fully-burdened rate against the deposit, along with all publishing and noticing costs	50% of EIR cost
	Exemption	\$284
	Initial Studies/Mitigated Negative Declaration	\$6,303
	Mitigation Monitoring	\$4,646
	Negative Declaration Addendum	\$4,646
	* Filing fees by external agencies not included	
01-4607	Environmental Enhancement Fund (Fund 5)	\$2.25/sq. ft.
01-4401	USE PERMITS	
	Use Permit and Amendments – Single Family	\$1,874
	Use Permit and Amendments – Multi-Family, Commercial, Institutional, all other uses (Actual cost – Minimum fee plus hourly fee)	\$3,056
	Interpretations of Permitted Uses Lists	\$1,258
	Major administrative use permits	\$1,227
	Minor administrative use permits	\$1,211
	Administrative Home Sharing use permit	\$328
01-4401	ARCHITECTURAL REVIEW	
	Architectural Permit – Single Family	\$3,122

ACCT. #	COMMUNITY DEVELOPMENT	F/Y 20-21 Fees
	Architectural Permit – Multi-Family four units or less	\$3,820
	Architectural Permit - Multi-Family five units or more	\$4,309
	Architectural Permit - Multi-Family units, each additional unit above the initial five units	\$1,661
	Architectural Permit - Commercial, Industrial, Institutional, all others. 10,000 sq. ft. or less	\$3,229
	Architectural Permit - Commercial, Industrial, Institutional, all others. 10,001-50,000 sq. ft.	\$4,792
	Architectural Permit - Commercial, Industrial, Institutional, all others. 50,001-100,000 sq. ft.	\$9,678
	Architectural Permit - Commercial, Industrial, Institutional, all others. Over 100,000 sq. ft.	\$12,321
	Administrative Architectural Permit	\$1,503
	Administrative Design Change	\$1,503
01-4402	COUNTER REVIEW PERMITS	
	Counter Review & Determination - no new square footage (Plus hourly fee if more than ½ hour required)	\$217
	Counter Review & Determination - new square footage (Plus hourly fee if more than 3 hours required)	\$876
	Zoning Confirmation for Business License Permit	\$151
	Massage Permit Application	\$151
01-4403	SIGN PERMITS	
	Downtown Sign Permit	\$560
	Administrative Sign Permit	\$876
	Sign Permit	\$2,293
01-4754	HISTORIC REVIEW	
	Historic Demolition Permit	\$4,910
	Off-site relocation permit	\$4,910
	Historic Resources Inventory Determinations (Additions/Deletions)	\$1,877
	On-site relocation permit	\$2,455
	Historic Preservation Permit	\$1,775
	Initial Historic Screening	\$462
	* Historic Determination are not eligible for multiple permit discounts.	
01-4401	VARIANCES	
	Variances and Amendments	\$2,607
	Administrative Variances and Amendments	\$1,458

ACCT. #	COMMUNITY DEVELOPMENT	F/Y 20-21 Fees
01-4401	STORMWATER	
	Tier 3 and 4 – 15,000 square feet of impervious surface or greater (incl. 2 reviews)	\$1,650
	Tier 2 – 5,000-15,000 square feet impervious surface (incl. 2 reviews)	\$1,100
	Tier 1 – 2,500-5,000 square feet impervious surface	\$691
	Each subsequent Tier 2 review	\$484
	Inspection Fee	\$128
	Annual Inspection and re-inspection	\$193
	Each subsequent Tier 1 review	\$305
01-4401	APPEALS	
	Appeals of enforcement and zoning ordinance interpretations	\$2,495
	Appeals/hearings of planning permits	25% of base permit fee or \$1,069 whichever is greater + noticing costs
	Request for Zoning Administrative Hearing or Decision	10% of base permit or \$512.00, whichever is greater + noticing costs
	Appeal fees for Coastal Development Permits are waived.	
01-4401	OVERLAY FEES	
	Area of Special and Biological Significance	5% of permit fees
	Butterfly Buffer	5% of permit fees
01-4401	NOTICING	
	Mailing	Actual Cost
	Publishing	\$357
	Re-Noticing of Planning Commission or Zoning Administrator Public Hearings	\$401
	Re-Noticing of ARB or Zoning Administrator Hearing	\$93
	Re-Noticing of ARB or Zoning Administrator Public Hearings on Historic Permits	\$401

ACCT. #	COMMUNITY DEVELOPMENT	F/Y 20-21 Fees
01-4401	COASTAL DEVELOPMENT PERMITS	
	Waiver of De Minims Development plan permit	\$2,200
	Single Family Residence up to 1,500 square feet	\$2,200
	Single Family Residence over 1,500 square feet	\$3,851
	Multi-family Residential	\$2,672 plus \$908 per unit
	Commercial or Industrial up to 10,000 sq. ft.	\$5,501
	Commercial or Industrial 10,001- 50,000 sq. ft.	\$11,000
	Commercial or Industrial 50,001- 100,000 sq. ft.	\$55,002
	Commercial or Industrial over 100,000 sq. ft.	\$110,004
	Grading less than 100 cubic yards	\$550
	Grading 101- 10,000 cubic yards	\$2,200
	Grading 10,001- 100,000 cubic yards	\$4,400
	Grading greater than 100,000 cubic yards	\$8,800
	Lot Line Adjustment	\$2,200
	Subdivision	\$2,200 per lot
	Emergency Permit	\$1,650
	Amendment	50% of base permit fee
	Temporary Event	\$2,750
	Extension - Fee may be waived, if permit is subject to Water Waiting List	25% of base permit fee
01-4123	TRANSIENT USE LICENSES	
	Initial STR Application Review	\$388
	Application Renewal	\$238
	Annual License	\$640
	Home Sharing License Annual	\$179
	Transient License Change or Reprint Fee	\$30
01-4503	CODE ENFORCEMENT	
	Abandonment or purchase of City property (§ 23.64.300, PGMC)	\$3,372
	Abandoned Property Registration Fee	\$210
	Investigation fees, Code violations (Actual Cost)	Actual Cost
01-4503	VACANT PROPERTIES	
	Inspection per property (min. or actual cost)	\$158
	Registration per property	\$158
01-4406	COPIES	
	Copies, hard and soft (scanned)	0.25 per page
01-4401	MISCELLANEOUS	
	Certificate of Use and Occupancy	\$720

ACCT. #	COMMUNITY DEVELOPMENT	F/Y 20-21 Fees
	County Filing Fees	As determined by County
	Density bonus	\$2,131
	General File Research	\$60
	Hourly Fee	\$123
	Inquiry Fee	\$342
	Miscellaneous Project Review/Document Preparation	\$218
	Multiple Permits for Single Family residential applications only. Highest fee no discount; all lower fees discounted 25%	For single family applications only
	Outdoor Sidewalk Dining Permit	\$412
	Sidewalk Vendor Permit	\$46
	Permit Extension (Fee may be waived if permit is subject to Water Waiting List)	25% of permit base fee
	Pre-Application Meeting / Preliminary Project Review	\$244
	Records Management and Retention (per file)	\$55
	Rental Property Registration	\$224
	Revocable License for Encroachments (plus hourly fee after 2 hours)	\$819
	Statement of Compliance (hourly fee if more than 4 hours required)	\$462
	Tree Permit with Development	\$278
	Tree Permit with Development Violation	\$236
	Water Wait List	\$234
	ABC License Review Fee	\$173
01-4425	ANIMAL REGULATION - KEEPING AND BREEDING PERMITS - §10	
	Animal Keeping Permit	\$172
	Animal Keeping Permit Annual Renewal	\$41
	Commercial Breeding Permit, Cats	\$146
	Commercial Breeding Permit, Dogs	\$146
	Incidental Breeding Permit, Cats (per litter)	\$73
	Incidental Breeding Permit, Dogs (per litter)	\$73
	MISCELLANEOUS SERVICES	
01-4521	Tree Permit - Single Tree Removal or Single Tree Trimming	\$64
	Tree Permit – For each additional tree removal and/or trimming	\$29
	Tree Permit Application Fee	\$94
01-4207	Tree replant in-lieu fee	\$808
15-4701	HOUSING FEES	
	Rehabilitation & Sewer Loan Payoff Demand - Per Statement	\$120
	Reconveyance Fee	\$181
	County Recording Fee (billed by Monterey County Recorder)	Actual Cost

ACCT. #	COMMUNITY DEVELOPMENT	F/Y 20-21 Fees
15-4701	HOUSING REHAB LOAN FEES (CalHOME Loan Funded Projects)	
	Loan Processing	\$1,955
	Underwriting	\$601
	Property Tax Verification	\$60
	Loan Document Preparation – SFD	\$360
	Loan Document Preparation – Manufactured Housing	\$420
	Inspection To Determine Scope of Work (Actual Cost)	\$260
	Contractor Selection (Actual Cost)	\$260
	Development of Work Write-up & Specifications (Actual Cost)	\$2,482
	Project Bidding (Actual Cost)	\$1,241
	Progress Inspection/Payment Authorization (Actual Cost)	\$129
15-4701	AFFORDABLE HOUSING MONITORING - ANNUAL FEE PER HOUSEHOLD	
	Affordable Units (New description to include all property addresses listed above)	\$120
	Registered Units	\$120
	BUILDING AND PERMITTING FEES	
ACCT. #	PLAN CHECK	
01-4203	Electrical Permit (not requiring plan check)	\$137
	Plumbing Permit (not requiring plan check)	\$137
	Mechanical Permit (not requiring plan check)	\$137
	Solar voltaic system	\$297
	Non-Structural Plan Review (hourly not included in larger project)	\$132
	Structural Plan Review (hourly not included in a larger project)	\$163
01-4404	Plan Checking — A combination permit fee shall be payable in cases of new construction in lieu of the separate fees. A plan review fee equal to 75 percent of the fee for single-family residential projects and 90 percent of the permit fee for all other projects shall be paid at the time of submitting plans and specifications for review. Permit fees shall be based on the value of improvements as follows:	
	Plan review extension	\$673 per 90 days after the first 180 days
01-4203	CONSTRUCTION INSPECTION	
	Combination Permit:	
	Value up to \$500.00	\$127
	Value of \$501.00 to \$2,000.00(first \$500.00)	\$127

ACCT. #	COMMUNITY DEVELOPMENT	F/Y 20-21 Fees
	Value of \$501.00 to \$2,000.00 (each additional \$100.00 or fraction thereof)	\$11
	Value of \$2,001.00 to \$25,000.00 (first \$2,000.00)	\$269
	Value of \$2,001.00 to \$25,000.00 (each additional \$1,000.00 or fraction thereof)	\$44
	Value of \$25,001.00 to \$50,000.00 (first \$25,000.00)	\$1,221
	Value of \$25,001.00 to \$50,000.00 (each additional \$1,000.00 or fraction thereof)	\$31
	Value of \$50,001.00 to \$100,000.00 (first \$50,000.00)	\$1,963
	Value of \$50,001.00 to \$100,000.00 (each additional \$1,000.00 or fraction thereof)	\$19
	Value of \$100,001.00 to \$500,000.00 (first \$100,000.00)	\$3,009
	Value of \$100,001.00 to \$500,000.00 (each additional \$1,000.00 or fraction thereof)	\$15
	Value of \$500,001.00 to \$1,000,000.00 (first \$500,000.00)	\$9,708
	Value of \$500,001.00 to \$1,000,000.00 (each additional \$1,000.00 or fraction thereof)	\$14
	Value of \$1,000,001.00 and up (first \$1,000,000.00)	\$17,270
	Value of \$1,000,001.00 and up (each additional \$1,000.00 or fraction thereof)	\$9
	Single Permit:	
	Value up to \$500.00	\$110
	Value of \$501.00 to \$2,000.00 (first \$500.00)	\$110
	Value of \$501.00 to \$2,000.00 (each additional \$100.00 or fraction thereof)	\$6
	Value of \$2,001.00 to \$25,000.00 (first \$2,000.00)	\$209
	Value of \$2,001.00 to \$25,000.00 (each additional \$1,000.00 or fraction thereof)	\$31
	Value of \$25,001.00 to \$50,000.00 (first \$25,000.00)	\$886
	Value of \$25,001.00 to \$50,000.00 (each additional \$1,000.00 or fraction thereof)	\$20
	Value of \$50,001.00 to \$100,000.00 (first \$50,000.00)	\$1,419
	Value of \$50,001.00 to \$100,000.00 (each additional \$1,000.00 or fraction thereof)	\$14

ACCT. #	COMMUNITY DEVELOPMENT	F/Y 20-21 Fees
	Value of \$100,001.00 to \$500,000.00 (first \$100,000.00)	\$2,150
	Value of \$100,001.00 to \$500,000.00 (each additional \$1,000.00 or fraction thereof)	\$11
	Value of \$500,001.00 to \$1,000,000.00 (first \$500,000.00)	\$6,876
	Value of \$500,001.00 to \$1,000,000.00 (each additional \$1,000.00 or fraction thereof)	\$10
	Value of \$1,000,001.00 and up (first \$1,000,000.00)	\$11,875
	Value of \$1,000,001.00 and up (each additional \$1,000.00 or fraction thereof)	\$6
	The Valuation for new construction shall be the full cost (labor and materials) of the construction or a minimum of \$125 per square foot (for a combination permit including plumbing, mechanical, electrical and building).	
	On-site storm water management plan review and inspection (assumes non-Low Impact Development; includes plan review of 1-hour and the required field inspections.)	\$368
	Additional fee if LID requirements or additional time required, per hour	\$123
	Building Permits Extension	\$1,126 per 90 days after first 180 days
01-4203	OTHER INSPECTIONS AND REVIEWS	
	The following are minimum hourly fees. If the total cost to the City is greater than the fees shown below, the actual cost shall be recovered. This cost shall include supervision, overhead, equipment, the hourly wages and benefits of the employees involved: and reimbursement for any professional services that are directly related to the inspection or review.	
	Inspections outside of normal business hours (2-hour minimum)	\$319
	Re-inspection fees assessed under provisions of CBC § 108.8	\$215
	Inspections for which no fee is specifically indicated including but not limited to Historic preservation inspection fees	\$133
	Traffic control plan review	\$169
	Change of Street Address	\$169
	Alternate methods of construction (hourly fee, 2 hour minimum)	\$338
	Owner/building surcharge in addition to permit fee	20%
	Electric Vehicle Charging Station - residential	\$248

	COMMUNITY DEVELOPMENT	F/Y 20-21 Fees
	Electric Vehicle Charging Station - commercial	\$423
	Temporary Occupancy	\$338
	ASBS Stormwater Inspection Fee min. deposit (Fee calculation of 26 rainy season inspections)	\$3,328
	Stormwater Annual Post-Construction BMP Inspection	\$193
	Additional plan review due to changes/additions/revisions to approved plans per hour (1/2 hour min.)	\$104
01-4404	Wireless Encroachment / Public Right of Way Permit.	\$473
01-4203	Grading Inspection (hourly fee, 1-hour minimum)	\$104
	Grading Plan Checking (hourly fee, 1/2-hour minimum)	\$104
01-4203	Excavation Review/Inspection (except utility companies)	\$259
01-4401	Residential Zoning Records Report	\$187
	Sewer Lateral Report Review	\$138
	Investigative fee for work without proper City permits	Cost equal to the permit cost plus staff time to investigate
01-4203	Excavation and Inspection Services	
	Inspections for which no fee is specifically indicated (per hour with a 1/2-hour minimum)	\$123
	Encroachment permit: street opening/excavation	\$242
	Encroachment permit: driveway	\$242
	Encroachment permit: sidewalk	\$160
	Encroachment: temporary (e.g., building construction requiring scaffolding in Right-of-Way)	\$242
	Encroachment permit: permanent underground (e.g. utility line)	\$242
	Encroachment permit: permanent above ground (e.g. retaining wall, fence, etc.)	\$242
	Encroachment permit, annual charge for permanent above-ground encroachment (e.g. retaining wall, fence, etc.)	\$3.34/ sq. ft.
	Encroachment permit hourly processing fee, if more than 2 hours review or inspection required.	\$123
	Annual encroachment permit (Encompasses up to 40 utility openings per year)	\$8,712

ACCT. #	FIRE	F/Y 20-21 Fees
	FIRE PREVENTION	
01-4436	Fire Inspection/Permit Required Due to Materials, Processes, or Occupancies	
	Engine Company Inspections (internal inspection)	No Charge
	Engine Company Inspections - First re-inspection	No Charge
	Engine Company Inspections - Subsequent re-inspection	\$92
	Fire Prevention Bureau Inspection - Initial inspection	No Charge
	Fire Prevention Bureau Inspection - First re-inspection	No Charge
	Fire Prevention Bureau Inspection - Second re-inspection	\$102
	Fire Prevention Bureau Inspection - Third re-inspection	\$204
	Fire Prevention Bureau Inspection - Fourth & each re-inspection	\$510
	Annual Day Care Inspection (Six or more children)	\$67
	Community Care Facility Inspections	\$0
	Pre-Inspection Fee < 25 Occupants	\$146
	>25 Occupants	\$249
	Fire Clearance Fee 7 – 50 Occupants	\$146
	>50 Occupants	\$249
	Annual Inspection Fee 7 – 50 Occupants	\$146
	>50 Occupants	\$249
	High Rise Inspection	\$1,030
	Fire Plan review and inspection, trade show set-up	\$67
	Fire Hydrant flow test (per hydrant)	\$77
	Fireworks permit	\$192
	Special Event Tent/Canopy permit < 200 square feet (during regular business hours; after hours inspection fees vary based on overtime rates)	
	400 – 1,000 square feet	\$146
	1000 – 2,000 square feet	\$198
	>2,000 square feet	\$249
	Unauthorized Work	Double Permit Fee
	Unauthorized Occupancy	\$102
	Fire Department Review of Building Plans, Residential	10% of Building Plan Check Fee
	Fire Department Review of Building Plans, Commercial	20% of Building Plan Check Fee
	Project Consultation Fee	Fully Burdened Cost
	Expedited Plan Checks	Fully Burdened Cost
	Fire Service Underground systems: Plan Check/Inspection/Flush (includes plan review, inspection, permit approval. Flush system)	\$1,030
	Fire Sprinkler System Plan Review Fee - Internal	\$0

ACCT. #	FIRE	F/Y 20-21 Fees
	Plan Review & Inspection (1-5 heads) in-house review	\$437
	Plan Review & Inspection (6-180 heads), in-house review	\$832
	Plan Review & Inspection (>180 heads), in-house review	\$832
	Fire Protection System Plan Check Fees-Automatic Fire Sprinkler System>180 Heads (external review), i.e. new system	\$675 + contractor cost
	Fire Sprinkler System Plan Review Fee - External	\$437 + contractor cost
	Fixed Fire Extinguishing Systems (Hood & Duct, Spray Boot and Clean Agent) - New System	\$832
	Fixed Fire Extinguishing Systems (Hood & Duct, Spray Boot and Clean Agent) - Alterations, relocation, or addition	\$536
	Fire Alarm System Review	\$619
	Fire Alarm System Review - (external review)	Variable
	Liquid Petroleum Gas (LPG) Installation, Review & Inspection	\$240
	Medical Gas Review & Inspection	\$240
	Special Events Stand-By (Fire)	Actual Cost
	Hazardous Materials Response	Actual Cost
01-4502	Penalty if appointment is made for a system test or inspection and contractor/developer (or their representative) is not ready and did not call to cancel/reschedule.	Actual Cost
	DUI Response	Fully Burdened Cost
01-4439	ADMINISTRATIVE ACCOUNTS	
	Fire Alarm System False Alarm Response	
	First call in 12-month period = No charge	\$0
	Second call in 12-month period	\$20
	Third call in 12-month period	\$31
	Fourth call in 12-month period	\$61
	Fifth call in 12-month period	\$102
	6th and all subsequent calls	\$510
01-4439	Vehicle Rates - Based on CA Office of Emergency Services (OES) Rates (updated by the OES annually) – Charged per incident	
	Sedan	\$119
	Pickup/Utility	\$140
	SUV	\$205
	Van	\$194
	Other-Rescue) – ¾ ton and above	\$230
	POV (Privately Owned Vehicle) Rate per mile	\$0.575

ACCT. #	FIRE	F/Y 20-21 Fees
	Apparatus GPM Hourly Rates:	
	1 – 1,000 (E6433)	\$127
	1,501 – 2,000 (T 6474)	\$140
	HYPERBARIC CHAMBER	
04-4609	Carbon Monoxide Treatment	\$1,061
	Standard Hyperbaric Treatment for Decompression Illness (first 5 hours)	\$5,949
	Standard Hyperbaric Treatment Extensions (per each 75 minutes of extended treatment)	\$563
	Facility Use Fee - Per Hour - In lieu of Treatment Fees (First hour)	\$1,190
	Fees not paid within a reasonable period of time will be subject to the City's late payment fee.	Min. \$25.00

ACCT. #	LIBRARY	F/Y 20-21 Fees
01-4455	OVERDUE FINES AND OTHER PENALTIES	
	Children's items (per day with a \$5.00 maximum)	\$0.25
	All other items (per day with a \$10.00 maximum)	\$0.50
01-4455	OTHER FEES AND RENTALS	
	Photocopies (per black & white copy)	\$0.15
	Photocopies (per color copy)	\$0.25
	Computer printout (per page)	\$0.15
01-4455	CARD REPLACEMENT	
	Replace borrower's card	\$3
01-4455	LOST /DAMAGED MATERIAL REPLACEMENT/REPAIR	
	Re-cataloging/processing charge for lost book or recording	\$3
	Charges for lost or damaged items will be made at "Cost, replacement price " as listed in the item record of the Koha Library Catalog.	Actual Cost

ACCT. #	POINT PINOS LIGHTHOUSE	F/Y 20-21 Adult Fees	F/Y 20-21 Children 7-17 Fees
01-4451	Pt. Pinos Lighthouse Entrance Fee (Suggested Donation)	\$5	\$2

ACCT. #	POLICE	F/Y 20-21 Fees
01-4426	PARKING ENFORCEMENT, MUNICIPAL CODE VIOLATIONS	
	14.08.010 Parking on ice plant	\$48
	14.12.010 Parking on golf course	\$268
	14.12.020 Violation to turf – Golf Course/Park	\$64
	16.12.055 Tamper with chalk marks	\$107
	16.32.130 Parking on park grounds	\$48
	16.40.030 Storing vehicle on street	\$48
	16.40.040 Storing vehicle on street - Removal by Police	\$107
	16.40.045 Overnight Parking of Oversize Vehicles or Trailers (10pm-5am)	\$48
	16.40.050 Parking for repair	\$48
	16.40.060 Parallel parking	\$48
	16.40.070 Parallel parking, one-way street	\$48
	16.40.080 Parallel parking, one-way roadway	\$48
	16.40.110 Angle Parking	\$48
	16.40.130 Angle Parking/12” from barrier	\$48
	16.40.160 Parking Adjacent to Schools - Sign Compliance	\$38
	16.40.170 Parking On Narrow Streets	\$48
	16.40.185 Parking on North Side of Mermaid Avenue	\$38
	16.40.190 Failure to Set Parking Brake	\$91
	16.40.200(b) Parking Within 20’ of Intersection	\$48
	16.40.260 Temporary No Parking	\$48
	16.40.210 Peddlers, vendors - Unlawful Parking	\$38
	16.40.280 City Lots, Angle Parking	\$48
	16.40.290 City Lot, Use of Single Space Only	\$48
	16.40.300 City Lots, Reserved Spaces	\$48
	16.40.360(a) No Parking – Red Zone	\$48
	16.40.360(b-d) Curb markings – yellow/white/green	\$38
	16.40.360(f) Handicapped Zone	\$321
	16.40.430 Blocking Alley	\$48
	16.40.500 Bus Zone	\$48
	16.40.510-535 Overtime Parking or Evasion of Parking Restrictions	\$38
	16.40.540 Parking in Business District	\$48
	16.40.550 No Parking Anytime	\$48
	16.40.555 No Parking Certain Hours	\$48
	16.40.560 No Parking 4 am-6 am	\$48
	16.40.575 Parking - Commercial Vehicle in Residential 2:00 AM to 4:00 AM	\$48

ACCT. #	POLICE	F/Y 20-21 Fees
	16.40.580 Parking, Over Marked Space	\$48
	16.40.585 Parking in Privately Owned Lots	\$48
	16.40.610 Displaying Vehicle for Sale	\$48
	16.41.040 Resident Parking	\$48
	16.42.100(a) Meter Violation – expired	\$38
	16.68.020 No tour bus parking	\$268
	16.68.030 Parked bus with engine running	\$268
	18.36.030 House Cars on Private Property	\$48
	18.36.040 House Cars on Streets /Public Property	\$48
01-4501	5200 (a) No Front Plates	\$48
	5204 (a) No Current Tab Displayed	\$48
	4000 (a) Expired Registration	\$48
	21211 (b) Parking in bicycle path	\$48
	2500.1 Parked in Fire Lane	\$107
	22500(a) Parking in intersection	\$48
	22500(b) Parking in crosswalk	\$48
	22500(e) Parking driveway	\$48
	22500(f) Parking on sidewalk	\$48
	22500 (g) Obstructing Traffic	\$48
	22500(h) Double parking	\$48
	22500 (i) Blocking Wheelchair Access	\$321
	22502(a) Parking more than 18” from curb or on wrong side of roadway	\$48
	22505 (e) (1) Parked Wrong Way on One Way	\$48
	22507.8(a) Unauthorized parking in Handicapped zone	\$321
	22507.8 (c) (2) Parked in Crosshatched Portion of Disabled Space	\$321
	22514 Park, stop or leave vehicle within 15 feet of Fire hydrant	\$48
	22515 Unattended Vehicle with Engine On	\$48
01-4502	Parking Citation Late Fee (If Not Paid or Contested within 21 Days)	\$25
01-4502	Correctable Code Violation - Admin Fee	\$10
01-4502	MUNICIPAL CODE VIOLATIONS	
	Municipal Code Violation - 1st Violation	\$100
	Municipal Code Violation - 2nd Violation within 1 year	\$200
	Municipal Code Violation - Each Additional Violation within 1 year	\$500
	Municipal Code Violation Late Fee (If Not Paid or Contested within 30 Days)	\$25

ACCT. #	POLICE	F/Y 20-21 Fees
01-4204	ANIMAL REGULATION — DOG LICENSES - PGMC § 10.04.010	
	Annual Dog License Fee, Altered Dog	\$21
	Annual Dog License Fee, Unaltered Dog	\$48
	Dog License, Delinquent Penalty (after 30 days)	\$27
	Dog License, Replacement Tag	\$10
01-4425	ANIMAL REGULATION - IMPOUND FEES - PGMC § 10.04.100	
	Impound Fee (Initial Impound) Licensed & Altered	No Fee
	Impound Fee (2nd & Subsequent) Altered	\$80
	Impound Fee (Initial Impound) Unaltered	\$80
	Impound Fee (2nd & Subsequent) Unaltered	\$161
	Boarding Fee, per day PG Kennels	\$38
	Boarding Fee, transported to SPCA	\$150
	ALARM REGISTRATION & RESPONSE	
01-4429	Alarm Registration	\$34
	Alarm Renewal (within 30 Days of Alarm Permit Expiration Date)	\$5
01-4504	False Alarm - First Response - Unpermitted Alarm	\$134
	False Alarm - First Response	No Fee
	False Alarm - Second Response	\$58
	False Alarm - Third Response	\$161
	False Alarm - Fourth Response	\$267
	False Alarm - Fifth and Subsequent Response	\$374
	Duress/Panic/Robbery Alarm Violation	\$321
	Late Fee (if not paid within 30 days)	\$25
01-4502	ADMINISTRATIVE AND MISCELLANEOUS	
	Accident Report, Compilation and Copying (per report)	\$10
	Booking Fee	\$28
	Clearance Letter – No Record on File	\$33
	Clearance Letter – Record on File	\$43
	Crime Report, Compilation and Copying (per report)	\$11
	Information Report, Compilation and Copying (per report)	\$5
	Evidence Video Reproduction	\$40
	Fingerprint Processing (Live Scan administration)	\$28
	Removal of Traffic Boot	\$126
	Repossession Receipt	\$15
	Sign-off of tickets by other agencies	\$16
	Stored Vehicle Fee	\$214
01-4205	PARKING PERMITS & FEES	
	Contractor's Parking Permit, Monthly	\$39

ACCT. #	POLICE	F/Y 20-21 Fees
	Parking Meter Rate per Hour	\$1.75
	Parking Meter Rate per Hour - Peak Weekends	\$2.25
	Public Parking Lot Permit Processing, Delinquency Penalty	\$25
	Public Parking Lot Permit, Annual	\$363
	Public Parking Lot Permit, 12-Month, TRANSFERABLE	\$462
	Public Parking Lot Permit, Monthly	\$39
	Residential Parking Permit Processing, per permit, Annual	\$11
	Temporary Overnight Parking Permit Program - Initial Residential Registration	\$24
	Temporary Overnight Parking - 72 Hour Resident Permit	\$4
	Temporary Overnight Parking Permit - Weekly - Exemption	\$89
	Temporary Overnight Parking Permit - Annual - Exemption	\$374
	Timed Space - Daily	\$5
01-4421	POLICE RESPONSE - DUI, Peace Disturbance, Social Hosting, & Special Events	
	Police Commander Hourly Rate	\$198
	Police Sergeant Hourly Rate	\$189
	Police Officer Hourly Rate	\$167
	Police Services, Animal Control & Parking Enforcement Hourly Rate	\$140
	Patrol Vehicle Hourly Rate	\$58
01-4201	MISCELLANEOUS PERMITS & DEPOSITS	
	Amplified Sound Permit	\$80
	Drone Permit Fee - Daily	\$21
	Drone Permit Fee - Annual	\$78
	Firearms Storage: Administrative Release Fee	\$400
	Garage Sale Permit Processing	\$10
	Massage Permit	\$24
	Refuse Container or Storage Container Permit	\$53
	Refuse Container or Storage Container Permit Renewal/Extension	\$27
	Transportation of Large Structure deposit – variable fee based on size/type of structure - unused portion to be reimbursed	\$201
	Transportation of Large Structure permit – per structure	\$573

ACCT. #	PUBLIC WORKS FEES	F/Y 20-21 Fees
01-4445	MISCELLANEOUS FEES	
	Requested Special Traffic Marking Review (per hour with a 1-hour minimum)	\$122
	Banner Installation and Removal (Downtown Street Lights) per pole	\$52
	Memorial Bench ⁽¹⁾ Fee represents labor costs associated with installing the bench. Materials for bench are charged at the additional actual cost.	\$402
	Memorial Bench maintenance (5 years)	\$520
	Memorial tree ⁽¹⁾ Fee represents labor costs associated with the planting the tree. Tree to be charged at cost. This cost will be in addition to the labor fee.	\$938
	Tree Permit violation (minimum \$200 or cost of tree replacement or \$1,000)	Min. \$200
	Annual Solid Waste Exemption Application	\$86
	Tree Appeal	\$212
	Trash receptacle left on sidewalk/street Violation PGMC 9.16.030	\$82
01-4445	Equipment Use Charges (when responding to emergencies on private property)	
	Current FEMA Schedule of Equipment Rates https://www.fema.gov/media-library/assets/documents/136901 (Personnel to be charged based on time and hourly rate)	
	Standard size barricade, each per day (\$100 deposit required)	\$3
	Four-foot delineator, each per day (\$100 deposit required)	\$4
	Eight-foot barricade, each per day (\$100 deposit required)	\$11
	18-inch traffic cone, each per day (\$100 deposit required)	\$3
	24-inch traffic cone, each per day (\$100 deposit required)	\$3
	Temporary Directional Signage Per Day	\$3
	Temporary Parking Signage Per Day	\$2

(1) The Memorial Bench is charged at the listed fee, plus the actual cost of the bench.

ACCT. #	RECREATION	FY 20-21 Resident/ Non-Profit	F/Y 20-21 Non- Resident / Commercial
01-4467	PRE-SCHOOL (MONTHLY FEES)		
	2 Days Per Week	\$176	\$195
	3 Days Per Week	\$278	\$309
	5 Days Per Week	\$454	\$504
01-4462	YOUTH SPORTS	\$88	\$97
01-4463	PROGRAMS		
	Full Day Youth Camp (5 day week)	\$176	\$195
	Full Day Youth Camp (4 day week)	\$141	\$157
	Full Day Youth Camp (3 day week)	\$105	\$117
	Daily Drop-In (per Day)	\$40	\$44
01-4462	YOUTH CENTER PROGRAM		
	Membership (per Semester) provides free daily admission & discount at Dances	\$72	\$72
	Membership (for the School Year) provides free daily admission & discount at Dances	\$121	\$121
	Daily Admission	\$2	\$2
	Dance Admission	\$10	\$10
01-4467	SWIMMING (during the Summer Season)		
	Progressive Swim Lessons, 8 class sessions, per child	\$74	\$82
	Private Swim Lessons, per class, per child per 20 minute lesson	\$34	\$38
	Semi-private Swim Lessons, per class, per child (2 students required) per 20 minute lesson Group Swim Lessons	\$19	\$21
	Recreational Swimming: Lovers Point, (After Lessons - 2:30 - 4:30) Monday-Thursday	\$3	\$3
	Recreational Swimming: Lovers Point, (during full-day offering noon - 4:30) mostly Friday, Saturday, Sunday & Holidays	\$5	\$6
	Family Card (50 Lovers Point Swims Monday-Thursday, or 25 Lovers Point Swims on Fri, Sat, Sun & Holidays)	\$80	\$89
	Private use of swimming pool (rental fee per hour) Subject to Rental Policies	\$101	\$170
01-4462	OTHER PROGRAMS, CONTRACTUAL AGREEMENTS		
	Contractual Agreements for Recreational Programs in Facilities and Parks	Contract	Contract
	Adult Contract Recreation Programs	Contract	Contract
	Youth Special Trips/Excursions (85% of cost)	Contract	Contract

ACCT. #	RECREATION	FY 20-21 Resident/ Non-Profit	F/Y 20-21 Non- Resident / Commercial
	The City Manager or his designee may reduce Recreation fees based on unanticipated reductions in activity days/hours.		
01-4670	FACILITY RENTAL		
	Programs, activities, or events that are co-sponsored by the Pacific Grove Recreation Department and non-profit recreation organizations are not subject to facility rental fees. The City also does not charge facility rental fees for official City of Pacific Grove activities and those of any other public agency that has a reciprocal use arrangement with the City.		
	Picnic Facility Reservation Permit: Caledonia, George Washington, Arnett Park, and similar Picnic Facilities		
	1 – 50 persons	\$36	\$62
	51 + persons	\$88	\$153
	Court Reservation Fees: Volleyball, Basketball, Tennis and Pickleball	\$20	\$36
	Parks/Facilities Reservable (under Contract) w/ Liability Insurance	Contract	Contract
	Community Center, Lebeck Room (2 hr. minimum rental)	\$105	\$184
	Community Center, Lebeck Room – Security Deposit	\$500	\$500
	Community Center, Kuwatani/Scout Room per hr. (Minimum of 2 hours)	\$35	\$61
	Chautauqua Hall Facility 2 hr. minimum rental)	\$402	\$704
	Chautauqua Hall Facility – Security Deposit	\$500	\$500
	Youth Center (2 hr. minimum rental)	\$105	\$184
	Youth Center Meeting Room	\$35	\$61
	Little House at Jewell Park	\$17	\$31
	Lovers Point Park – Per Hour Fee for 1 – 100 Persons (Special Events or Special Use)	\$164 + \$185 Damage Deposit	\$286 + \$185 Damage Deposit
	Lovers Point Park – Per Hour Fee for Over 100 Persons (Special Events or Special Use)	\$342	\$342

ACCT. #	RECREATION	FY 20-21 Resident/ Non-Profit	F/Y 20-21 Non- Resident / Commercial
	Lovers Point Wedding or Staging Area; Berwick Park, Jewell Park, Pt. Pinos Lighthouse and Elmarie Dyke Gazebo reservation fee per hour. (Minimum 2 hours Min.)	\$169 + \$185 Damage Deposit	\$314 + \$185 Damage Deposit
	Recreation Trail Rental Fee Per Hour for 1 – 100 Persons	\$171	\$171
	Recreation Trail Rental Fee Per Hour for over 100 Persons	\$342	\$342
01-4670	MUNICIPAL SOFTBALL PARK RENTAL POLICY		
<p>Programs, activities, or events that are co-sponsored by the Recreation Department and a civic, community, or local organization are not charged Softball Park Rental rates. The City also does not charge facility rental fees for official City of Pacific Grove activities and those of any other public agency that has a reciprocal use arrangement with the City. Fees for direct costs, such as staffing and utilities are charged to these entities.</p>			
	Daily Use	\$205	\$358
	Field Use, Per Hour	\$30	\$51
	Lights per hr.	\$26	\$26
	Staff, Per hour	Fully burdened rate	Fully burdened rate
	Restrooms (Previously charged under other Class rates)	No charge	No charge
	Deposit on daily rate (same as prior Class II, Class III, Class IV)	\$171	\$171
01-4462	MISCELLANEOUS RECREATION FEES & CHARGES		
	Transfer Fee (transfers between classes and/or sessions)	\$5	\$5
	Refund Processing Fee (if within written time frame)	25% of	25% of refund
	SPECIAL EVENT FEES		
	Application fee per event – Minimal Impact Events	\$24	\$24
	Application fee – Events with 1 – 999 participants	\$210	\$210
	Application fee – Events with more than 1,000 participants	\$768	\$768

ACCT. #	RECREATION	FY 20-21 Resident/ Non-Profit	F/Y 20-21 Non- Resident / Commercial
01-4462	SPECIAL EVENT INSURANCE PREMIUMS (Note: This is a pass through of rates charged to the City by insurance carrier, so fees will change as premium rates change)		
	All private parties, wedding receptions, anniversaries, and events with or without alcohol or admissions fees	Cost + 10%	Cost + 10%
	Note: If insurance is provided by the event holder, the City requires \$2,000,000 coverage per event and the City must be named as Additional Insured under the policy.		

HOLIDAYS

Rental facilities will not be available on the following days: New Year's Eve, New Year's Day, Martin Luther King Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day and the day following, Christmas Eve and Christmas Day.

RESERVATIONS

No verbal reservations will be accepted. Facility is not reserved until all fees have been paid and a contract has been executed. All reservations will be made on a first-come, first-served basis at a maximum of six months and a minimum of 10 working days prior to use. Cancellations result in loss of deposit and insurance fees. No refunds if cancelled within 10 business days of event. Park fees allow for a two-hour time block; deposit refund to be made within thirty days following event if City determines no damage resulted from usage.

RENTAL POLICIES

1. The City may require appropriate deposits or extra payments for special charges incurred.
2. All renters of City facilities shall complete a rental application and have it on file with the Recreation Department. City facilities may not be sublet without the express authorization of City.
3. All senior citizen nutrition programs serving Pacific Grove residents are exempt from rental fees and charges.

ACCT. #	RECREATION	FY 20-21 Resident/ Non-Profit	F/Y 20-21 Non- Resident / Commercial
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4. To the fullest extent permitted by law, all renters shall indemnify, defend, and hold harmless the City, its elected officials, officers, agents, and employees, both severally and collectively from and against any and all claims, liabilities, and losses whatsoever (including damages to property and injuries to or death of persons, court costs, and reasonable attorneys' fees), howsoever the same may be caused, except in cases of City's sole negligence, resulting directly or indirectly from or arising out the negligence or willful misconduct of the renter, its employees, agents, subcontractors, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable with respect to the performance of this Agreement and without limiting the generality of the foregoing, the same shall include: (1) bodily injury, (2) death to any person or persons or, (3) injury to or destruction of tangible and/or property including that of the City, whether direct or consequential including the loss of use resulting therefrom. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person described herein. The City, at its sole option, may choose to provide all or a portion of the defense of claims, damages, losses, liability, costs, and expenses as set forth above, and in such event, the renter shall indemnify and hold harmless the City from the costs and expenses, including attorney's fees, of such defense."

5. Official Pacific Grove youth groups, under 18 years of age, will be allowed to use City facilities as Class I (no charge), scheduled at a time when a supervisor is on duty, with the approval of the City Manager, for activities on a space available basis. Examples of qualified users would be the PONY Baseball League, Pop Warner league, Girl Scouts, Boy Scouts, Cub Scouts and Brownies.

6. If the person or organization imposes a cover charge, sells alcoholic beverages, or otherwise comes under the jurisdiction of the State Department of Alcoholic Beverage Control, the City must be provided with evidence of a valid license from the State Department of Alcoholic Beverage Control.

7. If the person or organization imposes a cover charge, sells alcoholic beverages, or otherwise comes under the jurisdiction of the State Department of Alcoholic Beverage Control, the City must be provided with evidence of a valid license from the State Department of Alcoholic Beverage Control.

ACCT. #	SEWER SERVICE CHARGES AND CONNECTION FEES	F/Y 20-21 Fees
76-4471	Sewer Service Charge	6 Year Sewer Rate Chart Attached
76-4470	Sewer Connection Fee	85% of fee charged by M1W

Sewer Rate Bimonthly City of Pacific Grove Portion ONLY (effective dates)							
Description	Units	7/1/2019	7/1/2020	7/1/2021	7/1/2022	7/1/2023	7/1/2024
Business/Gov't	Location/Each Business	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Residential-Vacant	Each Living Unit	\$20.40	\$20.94	\$21.49	\$22.05	\$22.63	\$23.22
Residential	Each Living Unit	\$61.20	\$62.82	\$64.46	\$66.14	\$67.88	\$69.66
Residential/Apartments	Each Living Unit	\$61.20	\$62.82	\$64.46	\$66.14	\$67.88	\$69.66
Residential/Apartments-Vaca	Each Living Unit	\$20.40	\$20.94	\$21.49	\$22.05	\$22.63	\$23.22
Condominium	Each Living Unit	\$61.20	\$62.82	\$64.46	\$66.14	\$67.88	\$69.66
Condo/Retirement	Each Living Unit	\$61.20	\$62.82	\$64.46	\$66.14	\$67.88	\$69.66
Minimum/Vacancy	Location/Each Business	\$20.40	\$20.94	\$21.49	\$22.05	\$22.63	\$23.22
Motel/Hotel	Each Room	\$26.56	\$27.26	\$27.96	\$28.70	\$29.46	\$30.22
Bed & Breakfast Inn	Each Room	\$17.50	\$17.96	\$18.42	\$18.92	\$19.40	\$19.92
Supermarkets	Location	\$258.14	\$264.90	\$271.84	\$278.98	\$286.28	\$293.78
Medical Office	Each Licensed Physician	\$63.16	\$64.82	\$66.52	\$68.26	\$70.06	\$71.88
Dental Office	Each Licensed Dentist	\$87.10	\$89.38	\$91.72	\$94.14	\$96.60	\$99.12
Rest Home/Convalescent	Capacity	\$17.50	\$17.96	\$18.42	\$18.92	\$19.40	\$19.92
General Hospital	Capacity	\$103.64	\$106.34	\$109.14	\$112.00	\$114.92	\$117.94
Animal Hospital	Business	\$115.32	\$118.34	\$121.44	\$124.62	\$127.90	\$131.24
Restaurant 1 meal/day	Each Restaurant Seat	\$2.26	\$2.32	\$2.38	\$2.44	\$2.50	\$2.56
Restaurant 2 meals/day	Each Restaurant Seat	\$3.54	\$3.64	\$3.72	\$3.82	\$3.92	\$4.04
Restaurant 3 meals/day	Each Restaurant Seat	\$6.78	\$6.96	\$7.14	\$7.34	\$7.52	\$7.72
Restaurant with Bar	Each Restaurant Seat	\$6.78	\$6.96	\$7.14	\$7.34	\$7.52	\$7.72
Bar	Location/Each Business	\$102.66	\$105.34	\$108.10	\$110.94	\$113.84	\$116.82
Nightclub	Location/Each Business	\$307.68	\$315.74	\$324.00	\$332.50	\$341.20	\$350.14
Takeout Food - Small	Location/Each Business	\$114.66	\$117.66	\$120.74	\$123.90	\$127.14	\$130.48
Takeout Food - Medium	Location/Each Business	\$282.08	\$289.48	\$297.06	\$304.84	\$312.82	\$321.02
Takeout Food - Large	Location/Each Business	\$514.34	\$527.82	\$541.64	\$555.84	\$570.40	\$585.34
Bakery	Location/Each Business	\$92.98	\$95.42	\$97.92	\$100.48	\$103.12	\$105.82
Theater	Per Screen @ Each Locatio	\$152.54	\$156.54	\$160.64	\$164.86	\$169.18	\$173.60
Bowling Center	Location/Each Business	\$464.14	\$476.30	\$488.78	\$501.58	\$514.74	\$528.22
Gym	Per 500 members	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Mortuary	Location/Each Business	\$125.36	\$128.64	\$132.02	\$135.48	\$139.02	\$142.68
School (Minimum)	Student Population	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
School (Grades 0-6)	Student Population	\$0.66	\$0.68	\$0.70	\$0.72	\$0.74	\$0.76
School (7-College)	Student Population	\$1.28	\$1.30	\$1.34	\$1.38	\$1.42	\$1.46
Boarding School	Student Population	\$12.96	\$13.30	\$13.66	\$14.02	\$14.38	\$14.76
Instructional Facility	Student Population	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Church	Per 100 members	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Photo / Laboratory / Printer	Per 10 employees	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Service Station/Garage	Location/Each Business	\$45.36	\$46.54	\$47.76	\$49.02	\$50.30	\$51.62
Paint and Body Shops	Per 10 employees	\$47.26	\$48.48	\$49.76	\$51.06	\$52.40	\$53.78
Dry Cleaner	Location/Each Business	\$156.46	\$160.56	\$164.76	\$169.08	\$173.52	\$178.06
Laundromat	Each Washing Machine	\$41.12	\$42.20	\$43.32	\$44.44	\$45.62	\$46.80
Special User [2]	Individual Determination	NA	NA	NA	NA	NA	NA